

M e m o r a n d u m

Date: October 26, 2009

To: South Lake Tahoe Area

Attention: Lieutenant T. J. Malone

From: **DEPARTMENT OF CALIFORNIA HIGHWAY PATROL**
Office of the Assistant Commissioner, Inspector General

File No.: 005.9968.A07146.010

Subject: 2009 COMMAND PROPERTY INSPECTION REPORT

In accordance with procedures outlined in Highway Patrol Manual (HPM) 11.2, Materials Management Manual, and HPM 22.1, Command Inspections Program Manual, an inspection of your command's property, including vehicles and weapons, was completed by the Property Inspector (PI) on September 21 – 22, 2009. Using property records from the appropriate Offices of Primary Interest (OPI), the PI selected a random statistically-valid sample of property that was stratified across four property areas: general inventory control, telecommunications, fleet, and weapons (see Attachments B, C, D, and E). Additionally, the PI chose items within your command and compared them to the appropriate inventory records.

According to the OPI inventory lists, the command had a total property inventory population of 331 items (a). The statistically-valid sample at a 95 percent confidence level \pm 5 percent error rate provided a total sample size of 54 items. Each OPI inventory list was stratified (c) and the results rounded up to the next whole number (d) to ensure all inventory lists were proportionally represented in the statistically-valid sample.

	Population Size	Percentage of Total	Calculated Sample Size	Predetermined List Sample Size
	(a)	(b)	(c)	(d)
ICU Decals	157	47.43%	24.66	25
Telecommunications	109	32.93%	17.12	18
Fleet	11	3.32%	1.73	2
Weapons	54	16.31%	8.48	9
Total	331			54

Safety, Service, and Security

South Lake Tahoe Area

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October 26, 2009

When comparing equipment recorded on the predetermined property inspection list to equipment located at the command, 53 of the 54 items were located. One item was transferred to another command. Furthermore, one of the 53 items requires a correction be made to the property record. The property inspection results of the equipment recorded on the predetermined property inventory list to equipment located at the command are summarized in Attachment A.

When comparing equipment assigned to the command to the OPI inventory lists, 111 of the 115 items reconciled. One item was not listed on the appropriate OPI inventory list and three items require a correction be made to the property record. The property inspection results of equipment located at the command to the OPI inventory list are summarized in Attachment A.

I request your command research and investigate all discrepancies in accordance with departmental procedures outlined in HPM 11.2, Materials Management Manual, Chapter 8, Equipment, and work with the appropriate OPI(s) to rectify any variances. A Physical Inventory Adjustment Request, CHP 24, must be completed to adjust the inventory records. In order to verify that the above listed discrepancies have been rectified, please submit a memorandum to the Office of Inspections through your respective Division by January 26, 2010.

Furthermore, in accordance with the Governor's Executive Order S-20-09 to increase government transparency, this report will be posted on the CHP's internet website, and on the Office of the Governor's webpage, located on the State's Government website.

The Office of Inspections would like to thank your command for their assistance during this property inspection. If you have any questions or need additional information, please contact me or Roger Ikemoto, Senior Management Auditor at (916) 843-3160.


M. C. A. SANTIAGO
Assistant Commissioner


Attachments

cc: Office of the Assistant Commissioner, Field
Valley Division
Telecommunications Section
Office of the Academy
Office of Inspections, Audits Unit

ATTACHMENT A

OFFICE OF INSPECTIONS, AUDIT UNIT
PROPERTY INSPECTION DISCREPANCY REPORT
 South Lake Tahoe - 246
 September 21 - 22, 2009

ATTACHMENT A

EQUIPMENT DESCRIPTION	CHP NUMBER	LISTED ON PROPERTY RECORD BUT NOT FOUND	FOUND BUT NOT LISTED ON PROPERTY RECORD	MISSING DECAL OR CORRECTION NEEDED TO PROPERTY RECORD	TRANSFER	NOT AVAILABLE FOR INSPECTION	COMMENTS
Control Head - Mobile	R77737			X			Item located in vehicle 1223776.
Citizen Band Radio	R56374			X			Item located in vehicle 1183673.
Control Head - Mobile	R93594			X			Item located in vehicle 1183696.
Control Head - Mobile	R98420			X			Item located in vehicle 1183642.
Control Head - Mobile	R90028		X				Item located in vehicle 1223752, CHP 57 attached.
Weapon					X		Employee transferred, MIS attached.

ATTACHMENT B

**CALIFORNIA HIGHWAY PATROL
2009 ICU PROPERTY RECORD INSPECTION REPORT
South Lake Tahoe Area - 246**

ATTACHMENT B

ASSET #	DESCRIPTION	SERIAL #	Y	N	A	T	C	OTHER
PROPERTY INSPECTION LIST TO EQUIPMENT								
1	108407	TIMER REACTION ELECTRONIC HAND-HELD	X					
2	113210	TELEVISION /VCR COMBO	3CBK600499	X				
3	115594	RADAR, VEHICLE	043590	X				
4	136783	PRINTER	JPDLR58094	X				
5	137406	HAND HELD RADAR UNIT	AS001198	X				
6	144213	MICROCASSETTE DESKTOP TRANSCRIBER	0103235	X				
7	145277	SWITCH	FOC1025X5ZJ	X				
8	145502	LAPTOP	0036912930	X				
9	147461	LAPTOP	0037134739	X				
10	147464	LAPTOP	0037134807	X				
11	148033	LAPTOP	0037264467	X				
12	149848	Uninterruptable Power Sour	AS0704330693	X				
13	151196	COMPUTER	2UA7230H6G	X				
14	151259	COMPUTER	2UA7230GXJ	X				
15	154932	CAMERA	KCGHB72214085	X				
16	159368	ANALYZER BREATH PAS DEVICE	082745	X				
17	159372	ANALYZER BREATH PAS DEVICE	082760	X				
18	159374	ANALYZER BREATH PAS DEVICE	082991	X				
19	163828	VOICE RECORDER DIGITAL		X				
20	163831	VOICE RECORDER DIGITAL		X				
21	163835	VOICE RECORDER DIGITAL		X				
22	163837	VOICE RECORDER DIGITAL		X				
23	163843	VOICE RECORDER DIGITAL		X				

LEGEND

(Y) = INSPECTED (N) = NOT INSPECTED (A) = ADDITION (T) = TRANSFER (C) = CORRECTION

CALIFORNIA HIGHWAY PATROL
2009 ICU PROPERTY RECORD INSPECTION REPORT
South Lake Tahoe Area - 246

ATTACHMENT B

ASSET #	DESCRIPTION	SERIAL #	Y	N	A	T	C	OTHER
24	77754	SHREDDER	512762	X				
25	XRR0743	ALCOHOL SCREENING DEVICE/CASE P037047	18588	X				
EQUIPMENT TO INVENTORY LIST								
1	108408	TIMER REACTION ELECTRONIC HAND-HELD		X				
2	120697	PRINTER	USBB404802	X				
3	124542	BREATH ANALYZER	050796	X				
4	125086	BREATH ANALYZER	047905	X				
5	137321	LIDAR, HANDHELD	UX015405	X				
6	137975	CANOPY		X				
7	139789	PRINTER	CNGXB10720	X				
8	140008	FILE SERVER	2UX54101TV	X				
9	142339	DVD PLAYER	170K1665	X				
10	143790	PRINTER COLOR LASERJET 3800N	CNNBD18273	X				
11	144090	DIGITAL CAMERA 4.0 ZOOM	KCGET60305291	X				
12	144210	DIGITAL CAMERA	01040181	X				
13	144211	DIGITAL CAMERA	01039846	X				
14	144217	DIGITAL CAMERA	01011518	X				
15	145496	LAPTOP	0036912823	X				
16	145500	LAPTOP	0036912875	X				
17	147963	SCANJET	CN668A0388	X				
18	148039	LAPTOP	0037264500	X				
19	148044	LAPTOP	0037264463	X				

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**CALIFORNIA HIGHWAY PATROL
2009 ICU PROPERTY RECORD INSPECTION REPORT
South Lake Tahoe Area - 246**

ATTACHMENT B

	ASSET #	DESCRIPTION	SERIAL #	Y	N	A	T	C	OTHER
20	149953	ROUTER	FTX1121A1LE	X					
21	151198	COMPUTER	2UA7230GZS	X					
22	151200	COMPUTER	2UA7230GYN	X					
23	151208	COMPUTER	2UA7230H2V	X					
24	153147	BREATH ANALYZER SYSTEM PAS DEVICE	90102815-82	X					
25	153149	BREATH ANALYZER SYSTEM PAS DEVICE	90102826-82	X					
26	154928	CAMERA	KCGHB72213929	X					
27	154929	CAMERA	KCGHB72213931	X					
28	154930	CAMERA	KCGHB72213988	X					
29	159369	ANALYZER BREATH PAS DEVICE	082733	X					
30	159371	ANALYZER BREATH PAS DEVICE	082755	X					
31	159375	ANALYZER BREATH PAS DEVICE	082759	X					
32	159811	LIDAR SPEED ENFORCEMENT SYSTEM	TS000258	X					
33	163827	VOICE RECORDER DIGITAL		X					
34	163833	VOICE RECORDER DIGITAL		X					
35	163834	VOICE RECORDER DIGITAL		X					
36	163836	VOICE RECORDER DIGITAL		X					
37	163839	VOICE RECORDER DIGITAL		X					
38	163841	VOICE RECORDER DIGITAL		X					
39	163842	VOICE RECORDER DIGITAL		X					
40	163844	VOICE RECORDER DIGITAL		X					
41	163845	VOICE RECORDER DIGITAL		X					
42	163846	VOICE RECORDER DIGITAL		X					
43	163847	VOICE RECORDER DIGITAL		X					

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2009 ICU PROPERTY RECORD INSPECTION REPORT
South Lake Tahoe Area - 246**

ATTACHMENT B

	ASSET #	DESCRIPTION	SERIAL #	Y	N	A	T	C	OTHER
44	163849	VOICE RECORDER DIGITAL		X					
45	164711	COMPUTER	MXL8330JC3	X					
46	94730	SCALES ELECTRONIC P032085	1327	X					
47	AF01792	SCANNER 7400C #040D2001	TW13EA0530	X					
48	AF01793	PRINTER DESKJET 950C #040D2001	MY0C7181BT	X					
49	XRR0746	ALCOHOL SCREENING DEVICE/CASE P037047	18591	X					
50	XRR0765	ALCOHOL SCREENING DEVICE/CASE P037047	18610	X					

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ATTACHMENT C

CALIFORNIA HIGHWAY PATROL
2009 TELECOMMUNICATIONS PROPERTY INSPECTION REPORT
South Lake Tahoe - 246

ATTACHMENT C

	ASSET #	DESCRIPTION	VEHICLE/MISC.	VEHICLE/MISC.	SERIAL #	Y	N	A	T	C	OTHER
PROPERTY INSPECTION LIST TO EQUIPMENT											
1	F2824	Generator			WA53492388792-0703	X					
2	R39578	Base Station - rack type			6938834	X					
3	R41516	Mobile Radio	C2878F	1223752	9540057	X					
4	R42081	Mobile Radio	C2998F	1237632	9540798	X					
5	R43410	Mobile Radio	1183696	C2737F		X					
6	R44347	Mobile Repeater	1183633		7545986	X					
7	R44582	Mobile Repeater	C2998F	1237632	7552872	X					
8	R44911	Mobile Repeater	C2878F	1223752	7611230	X					
9	R53279	Mobile Radio	1183642	C2800F	9543091	X					
10	R54295	Scanner	1171659	C2687F	45004887	X					
11	R61182	Hand-Held Radio	14302	AREI-08	402AWUF902	X					
12	R61608	Hand-Held Radio	13807		402AWUG307	X					
13	R61904	Hand-Held Radio		AREI-08	402AWUE949	X					
14	R71144	Battery Charger - Radio				X					
15	R77737	Control Head - Mobile	spare			X				X	Item located in vehicle 1223776.
16	R79624	Remote Console			1033	X					
17	R85976	Control Head - Mobile	C3019F			X					
18	R97506	Citizen Band Radio	1183695	C2736F	54025312	X					
EQUIPMENT TO INVENTORY LIST											
1	R20809	Fixed Receiver - rack type	UnknPer04	was-246		X					

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2009 TELECOMMUNICATIONS PROPERTY INSPECTION REPORT
South Lake Tahoe - 246**

ATTACHMENT C

	ASSET #	DESCRIPTION	VEHICLE/MISC.	VEHICLE/MISC.	SERIAL #	Y	N	A	T	C	OTHER
2	R42665	Mobile Radio	spare-07		9540268	X					
3	R44260	Mobile Radio	1183633			X					
4	R44302	Mobile Repeater	1171659	C2687F	755350	X					
5	R44960	Mobile Repeater	1183696	C2737F	7611009	X					
6	R46353	Mobile Repeater				X					
7	R46708	Mobile Repeater	spare-07		7725584	X					
8	R49607	Mobile Repeater	1183642	C2800F	7821192	X					
9	R51530	Fixed Receiver - rack type	Radio Rm		8187991	X					
10	R54329	Scanner	1183633		45004911	X					
11	R55521	Scanner	C2998F	1237632		X					
12	R56149	Scanner	1183673	C2729F	55003113	X					
13	R56374	Citizen Band Radio			55014833	X				X	Item located in vehicle 1183673.
14	R58070	Mobile Radio	1171659	C2687F		X					
15	R59244	Fixed Receiver - rack type			1415524	X					
16	R62404	Hand-Held Radio	11539	MM 08-057	402AWW5983	X					
17	R65025	Hand-Held Radio	15205		402AWY6898	X					
18	R65298	Hand-Held Radio	16224		402AWY7099	X					
19	R69225	Hand-Held Radio	13182		402AXE8272	X					
20	R69448	Hand-Held Radio	14478	MM 09-022	402AXE8569	X					
21	R70539	Battery Charger - Radio				X					
22	R70543	Battery Charger - Radio				X					
23	R70546	Battery Charger - Radio				X					
24	R70547	Battery Charger - Radio				X					
25	R71306	Battery Charger - Radio				X					

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2009 TELECOMMUNICATIONS PROPERTY INSPECTION REPORT
South Lake Tahoe - 246**

ATTACHMENT C

	ASSET #	DESCRIPTION	VEHICLE/MISC.	VEHICLE/MISC.	SERIAL #	Y	N	A	T	C	OTHER
26	R71892	Battery Charger - Radio				X					
27	R72009	Battery Charger - Radio				X					
28	R72050	Analyzer/Conditioner - Radio				X					
29	R73594	Fixed Receiver - rack type			1408607	X					
30	R76485	Control Head - Mobile				X					
31	R79745	Scanner	Office use		95000923	X					
32	R80130	Control Head - Mobile	C2998F	1237632		X					
33	R81490	Citizen Band Radio	1183696	C2737F	95000123	X					
34	R82112	Announcer - Telephone		announcer	38272	X					
35	R82597	Battery Charger - Radio				X					
36	R85313	Telephone System				X					
37	R85789	Citizen Band Radio			06024982	X					
38	R90679	Control Head - Mobile	1183633			X					
39	R93594	Control Head - Mobile	spare			X				X	Item located in vehicle 1183696.
40	R93902	Scanner	C2878F	1223752	320Z44002939	X					
41	R94029	Scanner	C2897F	1223776	320Z44002997	X					
42	R95182	Control Head - Mobile	1171659			X					
43	R97234	Control Head - Mobile	1183673	C2729F		X					
44	R98420	Control Head - Mobile	spare		GE	X				X	Item located in vehicle 1183642.
EQUIPMENT LOCATED ON-SITE (NOT LISTED ON COMMAND PROPERTY LIST)											
45	R90028	Control Head - Mobile				X					Item located in vehicle 1223752, CHP 57 attached.

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ATTACHMENT D

STATION	EQUIPMENT ID	LICENSE	DESCRIPTION	YEAR	MAKE	MODEL	PM LOC
246	C2687F	1171659	ALL TERRAIN MARKED	2004	FOR	EXPED4X	246
246	C2729F	1183673	ALL TERRAIN MARKED	2005	DOD	DURANG	246
246	C2736F	1183695	ALL TERRAIN MARKED	2005	DOD	DURANG	246
246	C2737F	1183696 Y	ALL TERRAIN MARKED	2005	DOD	DURANG	246
246	C2794F	1183633 Y	ALL TERRAIN MARKED	2005	DOD	DURANG	246
246	C2800F	1183642	ALL TERRAIN MARKED	2005	DOD	DURANG	246
246	C2878F Y	1223752	ALL TERRAIN MARKED	2007	FOR	EXPED4X	246
246	C2897F	1223776 Y	ALL TERRAIN MARKED	2007	FOR	EXPED4X	246
246	C2998F	1237632	COMMANDER VEHICLES	2008	FOR	EXPED4X	246
246	C3019F Y	1283588	ALL TERRAIN MARKED	2008	FOR	EXPED4X	246
246	T308	1171572	TRAILERS	2003	DIS	RADAR TRLR	246

Page Number: 1

If any vehicles have been transferred - attach CHP 57 form(s)

VERIFIED BY: _____ DATE: _____

COMMANDERS SIGNATURE : _____

LEGEND

(Y) = INSPECTED (N) = NOT INSPECTED (A) = ADDITION (T) = TRANSFER (C) = CORRECTION

ATTACHMENT E

Officer Issued Weapons

(201) Issued to officer

[illegible]

Issued to officer:

Department of California Highway Patrol
Complete Area Inventory
246 - South Lake Tahoe

August 20, 2009

[REDACTED]
(201) Issued to officer

<u>ID#</u>	<u>Last Name</u>	<u>First Name</u>	<u>Ser#</u>	<u>Control#</u>	<u>Comments</u>
------------	------------------	-------------------	-------------	-----------------	-----------------

[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	

Issued to officer:

[REDACTED]
Officer Issued Weapons Total:

Area Issued Weapons

[REDACTED]
(203) Loaner

<u>Ser#</u>	<u>Control#</u>	<u>Comments</u>
-------------	-----------------	-----------------

[REDACTED]	[REDACTED]	
[REDACTED]	[REDACTED]	
[REDACTED]	[REDACTED]	

Loaner:

[REDACTED]
(202) Issued to Area/Division

<u>Ser#</u>	<u>Control#</u>	<u>Comments</u>
-------------	-----------------	-----------------

[REDACTED]	Y	
[REDACTED]	Y	
[REDACTED]	Y	
[REDACTED]	Y	
[REDACTED]	Y	
[REDACTED]	Y	
[REDACTED]	Y	
[REDACTED]	Y	
[REDACTED]	Y	
[REDACTED]	Y	
[REDACTED]	Y	

Y [REDACTED]
Issued to Area/Division:

Department of California Highway Patrol
Complete Area Inventory
246 - South Lake Tahoe

August 20, 2009

(208)

Ser#

Control#

Comments

(222)

Ser#

Control#

Comments

(202) Issued to Area/Division

Ser#

Control#

Comments

Issued to Area/Division:

(202) Issued to Area/Division

Ser#

Control#

Comments

Issued to Area/Division:

(202) Issued to Area/Division

Ser#

Control#

Comments

Issued to Area/Division:

Department of California Highway Patrol
Complete Area Inventory
246 - South Lake Tahoe

August 20, 2009

Area Issued Weapons Total: [REDACTED]

Area Grand Total: [REDACTED]

CHP 57 - MOTOR VEHICLE ASSIGNMENT AND TRANSFER
(PAR:CHP 57)

98
246-01

VEHICLE NR: C2878F	
YEAR: 2007	LICENSE NR: 1223752
MAKE: FOR	REPLACES VEHICLE: C2406F
MODEL: EXPED4X	VIN: 1FMPU16577LA63205
CLASS CODE: AT	DATE PLACED IN SERVICE: 05/12/08
DEALER STOCK NR: 12622	FUEL CARD #: 556558

EQUIPMENT

ITEM:	DESCRIPTION:
A CB RADIO	99541
A RADIO - CHP	41516
A RADIO CONTROL HEAD	90028
A REPEATER	44911
A SCANNER	93902
ANTENNA - COMPUTER - BARRIER	
BASE LOAD ANTENNA	
CABLE - MAIN RADIO	
CABLE - COMPUTER DAT	
CB ANTENNA FENDER M	
CB ROOF ANTENNA	
DECALS	
DECKLID STOP	
DOOR SWITCH CUT	
DUAL GUN LOCKS	
EXTERNAL JUMPER PLUG	
FOG LIGHTS	
LOW MOUNT RED LIGHT	
MAPLIGHT	
PRISONER RESTRAINT E	
PUSH BUMPER	
RADIO/SIREN INTERFAC	
REPEATER ANTENNA	
SIREN	
SIREN SNOW SCREEN	
SPOTLIGHT - LEFT - CLEA	
SPOTLIGHT - RIGHT - CLE	
STALKER RADAR WIRING	
TOW HOOKS	
VISION ROOFLIGHT	
WIG WAG FLASHER	
WINCH	

COMMENTS:

ASSIGNED TO LOCATION: 246

RECEIVED BY: [Signature]

(Signature)

PRINT NAME: DAYTON HUESH

ID NUMBER: A13965

DATE: 5-14-08

ODOMETER: 37

TRANSFERED FROM LOCATION: 074

DELIVERED BY: [Signature]

(Signature)

PRINT NAME: L. Terrence

ID NUMBER: AD7298

DATE: 5-13-08

----- End of Report -----

Item Number

Look up by

☒ **Tag #** ☐ **Serial #**

Look up

Asset Information

Asset # R90028

SN

Model # S810

Description Control Head, Vehicle

Vendor Name GE

Warranty End

Asset Key Control Head, Vehicle.S810.NONE

Location 074.00.00.0

Vehicle #

Assigned to Vehicle LC#

From: Judy Chavez
To: AIMS_ALL
Date: 5/28/2009 8:07 AM
Subject: Transfers -- PAGE 6 OF 6 - TRANSFERS & PROMOTIONS - SERGEANTS AND ABOVE

CHP2 00005 05/28/09 08.04.58

CHP2 00007 05/28/09 08.06.54

PERI 00022 05/27/09 16.50.05

N 006 ALL COMMANDERS

FISCAL MANAGEMENT SECTION - TRAVEL & REVOLVING FUND AND PAYROLL UNIT
 PAGE 6 OF 6

RE: TRANSFERS & PROMOTIONS - SERGEANTS AND ABOVE ORDER #19-09

TRANSFERS - SERGEANT (CONTINUED)

NAME AND I.D. NUMBER	FROM	TO
FRANCONE II, J.A. #12347	266 TRACY	825 BISHOP
GOULDING, A.R. #13909	140 SUSANVILLE	325 NAPA
GREEN, M.A. #12343	450 MADERA	460 MERCED
HARMON, L.M. #13532	255 SAN ANDREAS	250 NORTH SACRAMENTO
JENKINS, D.L. #14776	246 SOUTH LAKE TAHOE	255 SAN ANDREAS
KING, B.J. #13098	625 EL CENTRO	626 CALEXICO INSPECTION FACILITY
LECCE JR., D.L. #15236	465 MODESTO	265 STOCKTON
MAHNKE JR., C.R. #10201	465 MODESTO	266 TRACY
MARRIOTT, D.D. #10092	456 OAKHURST	840 RIVERSIDE
MC GUIRE, L.E. #12883	481 PORTERVILLE	420 BAKERSFIELD
MEZZANO, M.B. #10584	146 MT. SHASTA	135 BURNEY
NETHERY, R.S. #13359	135 BURNEY	223 DONNER PASS INSPECTION FACILITY
YOPS, B.G. #15863	345 HAYWARD	350 MARIN

* CERTIFIED BILINGUAL

THE TRANSFER BOOKS FOR SERGEANTS AND ABOVE WILL REOPEN ON 5-28-09.

ADVISE ALL CONCERNED.

CONFIRMING ORDER FOLLOWS.